

Pine Grove Community Water Assn Inc.  
Tuesday, March 17<sup>th</sup>, 2026

Board Members Present: Gerry Broer, Keith Jackson, Butch Shields, Janice Helgeson, Craig Nicholson  
No guests were present.

President Gerry Broer called the meeting to order at 7:03 p.m.

The minutes from the February 17<sup>th</sup> meeting were emailed to the board in advance for review. No additions or corrections were noted. It was moved and seconded to accept the minutes as presented – motion carried.

February's Balance Sheet, Profit & Loss, Accts Receivable, and Accts Payable were emailed in advance to the board for review. Vendor invoices submitted over \$1000.00: OneSite Excavating \$5355.00 for hydrant and curb stop repair-work on Pine Grove Rd. It was moved and seconded to approve the financial statements as presented – motion carried.

Checking Acct Balance as of 3/17/2026	\$ 31,925.46
Money Market Acct Balance	\$ 76,288.47
HCU – Savings (Membership)	25.00
HCU – 12 mos CD (3.445%)	\$ 84,609.17
HCU – 6 mos CD (3.784%)	\$125,804.75

The monthly maintenance report submitted by Kurt and Jeff included: Replaced meter and radio Ranchview Ct member, researched sodium hypochlorite storage options, met with contractor for potential member across from Coyote Flats fire station, met with contractor for pumphouse project, turned on service to Sudbury Ranch member, webinar on lead and copper rule update “improvements” and PFAS sampling and compliance guidelines, draft valve and hydrant exercise program. Kurt requested guidance on the Pine Grove Rd vault line #2 leak. The board agreed, based on the report, that the water lines should be tested and possibly have a testing unit from SD DANR to help test for leaks.

Set the annual meeting for the PGCWA for April 24th, with an inclement-weather date of May 1<sup>st</sup>, 2026.  
Discussed items to include on the agenda: officer elections and encouragement for members to step up and serve on the board, pump house projects, short & long term planning.

Discussed applying as a 501(C12) with the IRS with a \$600.00 application fee. Jan has most of the application filled out, just waiting for the CPA to finalize the 2025 tax return. Non-profit status would start 01/01/2026. No objections were brought to the floor.

Discussed workmen's compensation audit. Additional monies were assessed, \$709.00 for 2025 and \$670.00 for 2026.

Discussed receiving a notification for a Sudbury Ranch member applying for an Accessory Dwelling Unit permit with Pennington County. Craig will research the report on Pennington County's website for determination and send it to the board.

Discussed cleaning up the webpage to meet ADA compliance. Will clean up website to include bylaws, cistern maintenance, water quality reports, consumer confidence reports, as OCR searchable documents. The minutes as of 01/01/2026 will be OCR searchable as well. All other information, such as agenda, maintenance reports, etc., will no longer be posted.

Two Membership Transfer Applications were received from 23759 Limestone Lane and 24227 Pine Grove Rd.

Butch had contacted Black Hills Electric to cut down a couple of problematic trees at the pump house at no cost to the association. Johnson's Tree Service submitted a quote to fell trees at the old fire station for \$1940.00. The board requested to seek another quote.

No grants available from the fire department aspect. Jan will look into other options.

Meeting adjourned at 8:15 p.m.

Respectfully submitted by Janice Helgeson