

Pine Grove Community Water Assn Inc  
November 19<sup>th</sup>, 2024

Board Members Present: Keith Jackson, Janice Helgeson, Butch Shields, Gereth Stillman, Quinton Larson

The meeting was called to order by Vice Present Keith Jackson at 7:05 p.m. No guests were present.

The minutes from the October 15<sup>th</sup> meeting were emailed in advance for the board to review. A motion was made to approve the minutes as submitted, second, motion carried.

October's Balance Sheet, Profit & Loss Budget Performance, Accts Receivable, and Accts Payable were emailed in advance for the board to review. A motion was made to approve Accts Payable as submitted, second, motion carried. Will transfer \$30,000.00 to money market. Discussed one member's water bill, will issue a leak rate for ONE month. No other issues with Accts Receivables.

Checking Acct Balance as of 11/19/2024	\$48,918.37
Money Market Acct Balance as of 11/19/2024	\$62,355.96
HCU Savings Acct Balance as of 11/19/2024	\$ 25.00
HCU 9 mos CD (4.5%) Balance as of 11/19/2024	\$80,289.98
HCU 9 mos CD (4.5%) Balance as of 11/19/2024	\$52,091.90
HCU Sudbury well loan Balance as of 11/19/2024	\$72,838.33

Insurance renewal review – check coverages before renewing. Tabled for December's meeting.

Kurt submitted a comprehensive monthly maintenance report for the last half of October and the first half of November. An estimate was submitted from Winwater for \$5,960.42 for (2) 2" meters and (1) 3" meter to install in the vault located on Shields/Flanagan property. This would allow metering of all three lines out of the pit (North Pine Grove, South Pine Grove, and Ember) to facilitate finding leaks. Who will install the meters? No decisions were made, further discussion on easement and options were tabled. A 2" meter will also be installed on the Sudbury well. Winwater's estimate gives the board an idea on the cost for that meter. Additional materials are still needed for the Sudbury well, a new locking lid was installed on the vault. Board approved to have an automatic door opener installed on the pump house door as indicated on the report. Voted to approve report as submitted and post on website less redacted names.

Lead line survey is now complete, one resident is non-compliant and will be issued a Non-compliant fee of \$250 per year until the member has completed the survey. A certified letter has been mailed to the member for non-compliance.

PGCWA board of directors passed a resolution in 2021 to increase water rates at the current CPI rate plus 2%. The board discussed at length options to implement the 4.5% price increase. Tabled for December's meeting for further discussion.

One transfer application was submitted for 23803 Kieffer Ranch Rd, approved, signed, \$200.00 fee submitted.

Keith is moving forward with modifications to the pump house piping and Sudbury vault.

Meeting adjourned at 8:26 pm.

Respectfully submitted by Janice Helgeson