

Pine Grove Community Water Assn Inc
March 11th, 2024

Board Members Present: Gerry Broer, Keith Jack, Paul Fauss, Ken Bruns, Jim Rensch, Gereth Stillman, Jan Helgeson. No additional members or guests present.

Meeting called to order by President Gerry Broer at 7:06 p.m.

Minutes from February 20th were emailed in advance for the board to review. Followed-up and briefly discussed the minutes. A motion was made to approve the minutes as submitted, second, motion carried.

February's Balance Sheet, Profit & Loss Statement, Accts Receivable, Accts Payable were emailed in advance for the board to review. Invoices from Banner Assoc for \$1797.45 and OnSite Excavating for \$3564.74 were submitted for board approval. A motion was made to approve Accts Payable as submitted, second, motion carried.

Checking Acct Balance as of 3/11/2024	\$ 24240.27
Money Market Acct Balance as of 3/11/2024	\$ 56304.81
Savings Acct Balance as of 3/11/2024	\$ 25.00
HCU – 13 mos CD (5.127%) 3/11/2024	\$123062.81
HCU – 9 mos CD (5.09%) 3/11/2024	\$ 50423.01
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HCU – Loan Balance as of 3/11/2024	\$ 98225.68

Jan proposed to start quarterly billing for the availability fees instead of invoicing towards the end of the year. Upon discussion, the thought was to have the accounts up-to-date instead of billing a year in arrears for the monthly availability fee. This would also keep members up to date on any news and notes that are included at the bottom of the invoices. A motion was made to approve the proposal, second, motion carried.

Ken discussed composing a letter and sending to all members and haulers explaining what the three lights on the exterior of the pump house indicate. The information will be provided on our website as well once approved.

Gerry submitted 19 membership easements to Pennington County for recording. Easements were composed for the Larson main line extension for affected residents. Easements were emailed to 8 residents on Sudbury Ranch and Nancy Gulliksen.

Jeff installed the alert tag on the fire hydrant prohibiting firetruck pumping at the East end of Sudbury Ranch Road.

Don's Pump will fabricate a 36" manhole lockable cover, Gerry will contact Farmer's Supply for painting, etc.

Ken is in talks with Levinsky's for additional land surrounding the Sudbury Ranch well for a reservoir, etc.

Engineered specs have been forwarded to local contractors for quotes for extending the main line from Sudbury Ranch well to the main line on South Clydesdale Rd. April 5th is the closing date to submit, April 8th the board will meet @ Gerry's house to open bids, April 16th monthly board meeting the board will award bid.

SD DANR's response to incorporate the Sudbury well with the PGCWA permit is possible once the 2 wells are connected. 175 gallons per minute is what the current Hart Ranch permit allows.

An estimate of \$19,032 for a card reader on the Hart Ranch well was submitted by Advanced Electrical. The discussion was tabled at February's meeting. The board did not approve the expenditure.

An application was submitted by Dallas Abbott and approved. Dennis & Diane Nevens purchased Lowell Husman's property, a transfer application was approved.

Annual Meeting Agenda – Kurt will discuss the water quality report and provide an update on the lead survey requirements. Include short & long term planning on the annual meeting agenda. Jan will compose an addition to the by-laws for non-refundable memberships and revisions to Article VII – Meetings of Members.

Doss & Associates met with the board and took pictures of the PGCWA water distribution system on March 8th.

David Emery is now connected to the PGCWA mainline. A review of meter pit and line tapping costs were discussed for billing and a straight-line profit of 10% to build into the cost for administrative, insurance, etc purposes.

Revisit management company for possible management of PGCWA.

Memberships available for sale? Case by case basis, 200 available at the time of the feasibility study in 2021. Should ask each potential member to attend meeting and discuss water usage.

Meeting adjourned at 9:02 p.m.

Respectfully submitted by Janice Helgeson