

Pine Grove Community Water Association

Monthly Meeting Agenda

For April 2024

I) Call Meeting to Order

II) Introduce Guests: Quintin Larson

III) Items From the Floor to be Added to the Agenda – Sudbury Ranch Well Connection Bid Award

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Budget 2024 and Long Term Budget

1) Bookkeeping and Banking

B) Outstanding Payments

1) Monthly Water Usage Bills

2) Annual/Monthly Fees

3) Late Fee Charges

4) Other Money Owed

VI) Old Business

A) Membership Emergency Contact Plan—Updated—ON GOING

1) Website Alerts

a) Upload by-laws and resolutions to the website

2) Email

3) Text Message

4) Telephone

5) Direct Contact

B) Provide List of Membership Easements—Gerry—ON GOING

1) Signed – 3 additional members easements are being recorded

2) Pending Signature – Sudbury member easements were mailed to them

3) Requires Revisions- Larson mainline extension easements - Done

C) Update on Water Main Break/Repair Locations

1) The Wipf and Wordeman water line repair by On Site

D) Add Second Well

1) Land—DeCastro

2) Sudbury Well Update

a) 36" manhole lockable cover is being made by Dons Pump Service

b) Lot cleanup and drainage grading – Gerry

c) Purchase land adjacent to the well lot that Levinsky owns

E) Discuss Theoretical Line Loss

VII) New Business

A) Application for Membership and other Documents

1) Members Lead Survey – Discuss at the Annual Meeting

2) Annual Meeting Agenda- Kurt will do the water quality report and update on the lead survey requirements. Include short term and long term planning on the annual meeting agenda. Memberships are not-refundable to be added to the by-laws by a vote at the Annual Meeting and mention permitting for the Sudbury well.

B) Expenditures—Long Term Planning

1) Leak Repairs

a) On going projects and costs

2) Equipment Repairs

a) On going projects and costs

3) Through 7) Items as listed in the Feasibility Study

8) System for adding chemicals—Kurt will discuss with SD Rural Water-PENDING

C) Expenditures—Short Term Planning

1) Pump House

a) Re-plumb piping – suggested to upgrade to 4" diameter pipe

2) Sudbury Well – water meter, security fencing, vault floor drain, electric cover lock

VIII) Approve Invoices for Payment

IX) Reminder for Revisits

X) Adjournment