

## **Pine Grove Community Water Association Monthly Meeting Agenda for August 2022**

- I) Call Meeting to Order**
- II) Introduce Guests**
- III) Items From the Floor to be Added to the Agenda**
- IV) Minutes of the Last Meeting**
- V) Discuss Financial Report**
  - A) Outstanding Billings for Maintenance, Purchases, Repairs, Etc.
- VI) Old Business (4 month resolution desired)**
  - A) Banner Associates-Joe Munson/Cullen Kohles
    - 1) Application for State of SD Water Plan for Future Grant Monies—Grant Monies, Denied—Loan Monies Available (30 years @ 2.125% Interest)—Ken—UPDATE
    - 2) Application for Loan(s)?
  - B) Paint Reservoir—Completed...Pending time delays for chlorination, sampling and lab tests in order to place the 100,000 reservoir back into service—Kurt/Ken—UPDATE
    - 1) Back Up Person for Tom and Call Back Visit (Once 100K Gallon Reservoir is back in full use)
    - 2) Letter of Warranty from Maguire Iron
    - 3) Restrictions, Penalties and Direct Contact of the excessive water users made a huge difference in maintaining our Demand/Supply efforts.
      - a) Thank you with Notice when restrictions are no longer in effect.
    - 4) Need Heated Storage Area for extra Paint
    - 5) Invoice from Warne Chemical for purchase of Storage Tanks
    - 6) Discuss ongoing water consumption Restrictions
  - C) Letter of Understanding required before extension of Main Line, etc. crossing Private Property granting an Easement to PGCWA for access for future use

after completion of project. (Not Required if Easement has been signed for Existing Main Line Repairs, etc.)—Ken—Draft Copy Received

1) Larson's Extension of Main Line—Gerry—PENDING

D) Membership Emergency Contact Plan—Updated—Kurt—PENDING (All Information sent out should include All Board Members Names and Phone numbers.)

1) Website

2) Email

3) Text Message

4) Telephone

5) Direct Contact

E) Provide List of Membership Easements—Jerry & Rose—PROGRESSING

1) Signed

2) Pending Signature

3) Requires Revisions

4) Other Actions

F) Purchase Red Strobe Light for Pump House—Jeff—Checking w/Tom—Preparing Estimate

G) Replacing Electrical Remote—Jeff is checking w/BH Electric—PENDING

H) Update on Water Main Break, Between Belgian Court and Clydesdale Road—REPAIRED but Water Main REMAINS SHUT OFF—Don

I) Update on Water Main Break, Wipf/Wordeman—Don—PENDING

J) Update on Other Water Main Break/Repair Locations—Don/Jeff

1) Morgan Court

K) Provide Check List of Members that have been sent the letter of Noncompliance of their Cistern and Water Distribution and indicate if they have complied.—Rose & Kurt—PENDING

L) Add Second Well

1) Land—Board Members to meet with Kieffer Family and Kim Taylor—Don—PENDING

M) Reconstruction of 3-Valves @ Pump House on W. Hart Ranch Road—Don—ON HOLD

- N) Pump House Drain/Scupper In Case of Inside Water Break—KEN—  
Tom is Preparing Estimate
- O) SOP for Pump House (Tom will prepare)—Don & Jeff—ON HOLD
- P) Main Line High Density Polyethylene Pipe (HDPE) Specifications for New  
Membership Applications—Don—TO PROVIDE
- Q) Discuss Theoretical Line Loss—Kurt—PREPARING GRAPH—PENDING
  - 1) Action to be Taken?
- R) Outstanding Payments Not Received—Rose & Kurt
  - 1) Monthly Water Usage Bills
  - 2) Annual/Monthly Fees
  - 3) Other Monies Owed

## **VII) New Business**

- A) Expenditures—Long Term Planing
  - 1) Leak Repairs
    - a) On Going Projects and Costs
  - 2) Equipment Repairs
    - a) On Going Projects and Costs
  - 3) New 2nd Well (Improvement 1 Alternative 1; \$710,100) Does  
Not Included Costs for Pump House, Piping Materials, Electrical  
Materials, Controls, etc.—GRANT MONIES NOT AVAILABLE
  - 4) Backup Generator—Diesel (Improvement 2 Alternative 1; \$113,400)—  
GRANT MONIES NOT AVAILABLE
  - 5) Water Main Improvement—Neck Yoke Rd., Coyote Flats Rd.,  
Windmill Rd. and 2 PRV's (Improvement 3; \$336,400)—GRANT  
MONIES NOT AVAILABLE
  - 6) SCADA System (Supervisory Control And Data Acquisition)  
(Improvement 4; \$121,600)—GRANT MONIES NOT AVAILABLE
  - 7) Water Main Improvement—Clydesdale Road and Neck Yoke Rd  
(Improvement 5; \$153,200)—GRANT MONIES NOT AVAILABLE
  - 8) System for adding chemicals—Kurt to discuss w/SD Rural Water—  
PENDING
  - 9) GPS Devise and Laptop for Field Use/Administrator/Meeting  
Information/etc.—Approximately \$1,000—Kurt & Jeff
  - 10) Associated Hardware (MUELLER AMR W/2 WAY), EZ Suite Software  
and 30 Meters from Milbank Winwater Co.—ON ORDER, Deliver  
in September—Jeff & Kurt

- B) Expenditures—Short Term Planing
  - 1) Resale of 4-Poly Storage Tanks w/Shut Off Valves

**VIII) Approve Invoices for Payment**

**IX) Reminder for Revisits**

- A) Envelopes for Monthly Billing—Print, Fold, Stuff, Stamp, Return Address, Use Address Window Envelope and Mail.

**X) Adjournment**