

Pine Grove Community Water Association

Monthly Meeting Agenda

for February 2023

I) Call Meeting to Order

II) Introduce Guests:

III) Items From the Floor to be Added to the Agenda

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Outstanding Invoices for Maintenance, Purchases, Repairs, Etc.

1) Don Solinsky—Belgian Court Repairs, Wipf/Wordeman Repairs &
Loading of Storage Tank

B) Budget 2023 and Long term Budget

VI) Old Business (4 month resolution desired)

A) Membership Emergency Contact Plan—Updated—Kurt—ON GOING

1) Website/Alerts

2) Email

3) Text Message

4) Telephone

5) Direct Contact

B) Provide List of Membership Easements—Jerry & Rose—ON GOING

1) Signed

2) Pending Signature

3) Requires Revisions

4) Other Actions:

C) Replacing Electrical Remote—Jeff is checking w/BH Electric—PENDING

D) Update on Water Main Break/Repair Locations—Jeff & Kurt

1) Other Possible Locations- Wyatt with SD Rural Water –Pending 2023 Spring

2) Wipf/Wordeman Line

3) Neck Yoke on the Flats

E) Provide Check List of Members that have been sent the letter of Noncompliance of their Cistern and Water Distribution and indicate if they have complied.—Rose & Kurt—PENDING

F) Add Second Well

1) Land—Discuss sites

a) Kieffer

b) DeCastro

2) Revisit Improvement 1, Alternative 2-Purchase Existing Well (Sudbury Subdivision)

G) Pump House Drain/Scupper and Pump House Red Strobe Light -Contact Tom for Estimate - Jeff

H) Discuss Theoretical Line Loss—Kurt—ON GOING

I) Outstanding Payments Not Received—Rose & Kurt

1) Monthly Water Usage Bills

2) Annual/Monthly Fees

3) Late Fee Charges

4) Other Monies Owed-1 poly tank 6250 gallon-sold \$5,000.00

J) Monthly statements to haulers and livestock tank water users in 2023 - Kurt

VII) New Business

A) Application for Membership and other Documents-Update Names and Numbers

1) Remove Don Solinsky

2) Add Jan Helgeson

3) Rose- website number?

4) Smoluk- three membership certificates

5) Fire Haul Easement / Wipf Trust

B) Standard Operating Procedure - Display SOP in pump house

1)SOP first call-Tom Gagliano's phone number and company name posted.

a) Meeting with Tom Gagliano and board members at the pump house--Jeff

C) By Law change for monthly meeting continuation or follow up meeting to be

Set up / date and time.

1) Follow up meeting on Wednesday at 6:00 PM the next week-Contact attorney-Ken

D) Expenditures—Long Term Planing

1) Leak Repairs

a) On Going Projects and Costs

2) Equipment Repairs

a) On Going Projects and Costs

3) New 2nd Well (Improvement 1 Alternative 1-Aproval of state funding- PENDING

4) Backup Generator-Diesel - Aproval of state funding - PENDING

5) Water Main Improvement- Aproval of state funding - PENDING

6) SCADA System – Aproval of state funding – PENDING

7) Water Main Improvement – Aproval of state funding - PENDING

8) System for adding chemicals—Kurt will discuss with SD Rural Water-PENDING

E) Expenditures—Short Term Planing

1) Resale of 2-Poly Temporary Storage Tanks w/Shut Off Valves and

Manifold (90%-75% of Costs)—Kurt,Jeff & Ken

a) Return 5 Elbows – Contact Nevin at Warne Chemical - Gerry

VIII) Approve Invoices for Payment

A) West Dakota Rural Water System (West River Pipeline) Annual Fee

1) Discuss Annual Fee

IX) Reminder for Revisits

A) Envelopes for Monthly Billing—Print, Fold, Stuff, Stamp, Return

Address, Use Address Window Envelope and Mail.

X) Adjournment