

## **Pine Grove Community Water Association Monthly Meeting Agenda for June 2022**

- I) Call Meeting to Order**
- II) Introduce Guests**
- III) Items From the Floor to be Added to the Agenda**
- IV) Minutes of the Last Meeting**
- V) Discuss the Financial Report**
- VI) Old Business (4 month resolution desired)**
  - A) Banner Associates-Joe Munson/Cullen Kohles
    - 1) Application for State of SD Water Plan for Future Grant  
Monies—Submitted, Review July to Oct.—Ken—UPDATE
  - B) Paint Reservoir—POSTPONED Until Late Summer/Early Fall, 2022—  
Ken—UPDATE (Salesman will request earlier date)
  - C) Annual Meeting Review
    - 1) Send Out Minutes
      - a) Include Copy of Amended By-Laws
  - D) Letter of Understanding required before extension of Main Line, etc. crossing  
Private Property granting an Easement to PGCWA for access for future use  
after completion of project. (Not Required if Easement has been signed for  
Existing Main Line Repairs, etc.)
    - 1) Larson's Main Line Extension. Gerry—Update
  - E) Membership Emergency Contact Plan—Updated—Kurt—PENDING
    - 1) Website
    - 2) Email
    - 3) Text Message
    - 4) Telephone

- 5) Direct Contact
- F) Provide List of Membership Easements—Jerry & Rose—PROGRESSING
  - 1) Signed
  - 2) Pending Signature
  - 3) Requires Revisions
  - 4) Other Actions
- H) Purchased Replacement Pump and Motor—Don
  - 1) Assist with storage—RVFD Station #2
- I) Purchase Red Strobe Light for Pump House—Jeff—Checking w/Tom—PENDING
- J) Replacing Electrical Remote—Jeff is checking w/BH Electric—PENDING
- K) Update on Water Main Break— Between Belgian Court and Clydesdale Road—REPAIRED but Water Main REMAINS SHUT OFF. Don—Additional work remaining?
- L) Update on Water Main Break—Wipf/Wordeman—PENDING
- M) Provide Check List of Members that have been sent the letter of Noncompliance of their Cistern and Water Distribution and indicate if they have complied.—Rose & Kurt
- N) Add Second Well
  - 1) Land—PGCWA Board Members to meet with Kieffer Family and Kim Taylor—Don/Jeff TO MAKE ARRANGEMENTS—PENDING
- O) Reconstruction of 3-Valves @ Pump House on W. Hart Ranch Road—Don—ON HOLD
- P) Pump House Drain In Case of Inside Water Break—Jeff—ON HOLD
- Q) SOP for Pump House (Possibly use Tom & Kim)—Don & Jeff—ON HOLD
- R) Outstanding Payments Not Received—Rose & Kurt
  - 1) Monthly Water Usage Bills
  - 2) Annual/Monthly Fees
  - 3) Other Monies Owed
    - a) Fullerton Billed for Repairs & Labor.—Payment Pending—Rose

- S) Main Line Pipe Specifications for New Membership Application Form and By-Laws—Don TO PROVIDE.

## **VII) New Business**

### **A) Expenditures—Long Term Planing**

- 1) Leak Repairs
  - a) On Going Projects and Costs
- 2) Equipment Repairs
  - a) On Going Projects and Costs
- 3) New 2nd Well (Improvement 1 Alternative 1; \$710,100) Does Not Included Costs for Pump House, Piping Materials, Electrical Materials, Controls, etc.—PENDING GRANT APPROVAL
- 4) Backup Generator—Diesel (Improvement 2 Alternative 1; \$113,400)—PENDING GRANT APPROVAL
- 5) Water Main Improvement—Neck Yoke Rd., Coyote Flats Rd., Windmill Rd. and 2 PRV's (Improvement 3; \$336,400)—PENDING GRANT APPROVAL
- 6) SCADA System (Supervisory Control And Data Acquisition) (Improvement 4; \$121,600)—PENDING GRANT APPROVAL
- 7) Water Main Improvement—Clydesdale Road and Neck Yoke Rd (Improvement 5; \$153,200)—PENDING GRANT APPROVAL
- 8) System for adding chemicals—Kurt to discuss w/SD Rural Water—PENDING
- 9) GPS Devise for Field Use—Kurt
- 10) Associated Hardware (MUELLER AMR W/2 WAY), EZ Suite Software and 30 Meters from Milbank Winwater Co.

### **B) Expenditures—Short Term Planing**

## **VIII) Approve Invoices for Payment**

## **IX) Reminder for Revisits**

- A) Laptop for Administrator/Field Use/Meeting Information/etc. (\$800-used to \$3,500-new)—Kurt & Jeff
- B) Envelopes for Monthly Billing—Print, Fold, Stuff, Stamp, Return Address, Use Address Window Envelope and Mail.

## **X) Adjournment**

