

Pine Grove Community Water Association

Monthly Meeting Agenda

for June 2023

I) Call Meeting to Order

II) Introduce Guests:

III) Items From the Floor to be Added to the Agenda

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Budget 2023 and Long term Budget

1) Bookkeeping and Banking

VI) Old Business

A) Membership Emergency Contact Plan—Updated—ON GOING

1) Website/Alerts

a) Posting annual and monthly meeting minutes and the agenda on the website

2) Email

3) Text Message

4) Telephone

5) Direct Contact

B) Provide List of Membership Easements—Gerry & Rose—ON GOING

1) Signed

2) Pending Signature

3) Requires Revisions

4) Other Actions: Created a list of recorded easements (Names & Addresses)

C) Update on Water Main Break/Repair Locations

1) Other Possible Locations- Wyatt with SD Rural Water—Pending 2023 Spring

2) Wipf/Wordeman Line

3) Neck Yoke

D) Provide Check List of Members that have been sent the letter of Noncompliance of their Cistern and Water Distribution and indicate if they have complied.—Briesemeister,Haney,James,Kolb,Uchytel,Turk and Wipf

E) Add Second Well

1) Land—DeCastro

2) Revisit Improvement 1,Alternative 2-Purchase Existing Well (Sudbury Subdivision)

F) Discuss Theoretical Line Loss - ON GOING

1) Update line loss chart laid out as shown in Banner Associates study

G) Outstanding Payments Not Received

1) Monthly Water Usage Bills

2) Annual/Monthly Fees

3) Late Fee Charges

4) Other Monies Owed

H) Monthly statements to haulers and livestock tank water users in 2023

VII) New Business

A) Application for Membership and other Documents

1) Fire Haul Easement / Wipf Trust – ON HOLD

2) Document necessary to protect PGCWA when taking over new installed water mains.

a) Larson Water Main (Refer to Ranch View Ct. Agreement)

b) PGCWA members who have drilled their own well and are wanting to disconnect or use PGCWA for a backup source – review template

B) Expenditures—Long Term Planing

1) Leak Repairs

a) On Going Projects and Costs

2) Equipment Repairs

a) On Going Projects and Costs

3) Through 7) Items as listed in the Feasibility Study

8) System for adding chemicals—Kurt will discuss with SD Rural Water-PENDING

C) Expenditures—Short Term Planning

1) Pump House

- a) Estimates for a door to open to the outside – Gerry
- b) Replumb piping
- c) New Contact Board – Names and Numbers
- d) Payment Mail Box

2) Larson Water Main Project – PGCWA provides curb stop and flushing hydrant.

- a) Meter pit location on property line by road?

VIII) Approve Invoices for Payment

IX) Reminder for Revisits

X) Adjournment