

# **Pine Grove Community Water Association**

## **Monthly Meeting Agenda**

**For June 2024**

### **I) Call Meeting to Order**

### **II) Introduce Guests: Morris Evans 13891 Neck Yoke Road**

### **III) Items From the Floor to be Added to the Agenda –**

### **IV) Minutes of the Last Meeting**

### **V) Discuss Financial Report**

#### **A) Budget 2024 and Long Term Budget**

- 1) Bookkeeping and Banking
- 2) Approve Invoices for Payment

#### **B) Outstanding Payments**

- 1) Monthly Water Usage Bills
- 2) Annual/Monthly Fees
- 3) Late Fee Charges
- 4) Other Money Owed

### **VI) Old Business**

#### **A) Membership Emergency Contact Plan—Updated—ON GOING**

- 1) Websit Alerts
  - a) Upload by-laws and resolutions to the website
- 2) Email
- 3) Text Message
- 4) Telephone
- 5) Direct Contact

#### **B) Provide List of Membership Easements—Gerry—ON GOING**

- 1) Signed – 108 Recorded, 185 Members, 141 Member Users
- 2) Pending Signature – Sudbury member easements were mailed to them
- 3) Larson mainline extension easements -

### C) Update on Water Main Break/Repair Locations

- 1) Wipf and Wordeman water line repair by On Site- June

### D) Add Second Well

- 1) Land – Levinsky - Sudbury

#### 1) Sudbury Well Update

- a) 36" manhole lockable cover is being made by Dons Pump Service
- b) Lot cleanup and drainage grading – Gerry
- c) Purchase land adjacent to the well lot that Levinsky owns
- d) Sudbury well connection – Completed
- e) Set up Sudbury well exercise plan

### E) Discuss Theoretical Line Loss

## VII) New Business

### A) Application for Membership and other Documents

- 1) Members Lead Survey
- 2) Officer positions are three year terms and are not subject to an annual election as stated in the by laws

### B) Expenditures—Long Term Planning

- 1) Leak Repairs
  - a) On going projects and costs
- 2) Equipment Repairs
  - a) On going projects and costs
- 3) Through 7) Items as listed in the Feasibility Study

### C) Expenditures—Short Term Planning

- 1) Pump House
  - a) Re-plumb piping – suggested to upgrade to 4" diameter pipe
- 2) Sudbury Well – water meter, security fencing, vault floor drain, electric cover lock

## VIII) Reminder for Revisits

## IX) Adjournment