

Pine Grove Community Water Association

Monthly Meeting Agenda

for March 2023

I) Call Meeting to Order

II) Introduce Guests:

III) Items From the Floor to be Added to the Agenda

A) Discuss Annual Meeting Agenda for 2023

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Outstanding Invoices for Maintenance, Purchases, Repairs, Etc.

B) Budget 2023 and Long term Budget

VI) Old Business

A) Membership Emergency Contact Plan—Updated—Kurt—ON GOING

1) Website/Alerts

2) Email

3) Text Message

4) Telephone

5) Direct Contact

B) Provide List of Membership Easements—Jerry & Rose—ON GOING

1) Signed

2) Pending Signature

3) Requires Revisions

4) Other Actions:

C) Update on Water Main Break/Repair Locations—Jeff & Kurt

1) Other Possible Locations- Wyatt with SD Rural Water –Pending 2023 Spring

2) Discuss Theoretical Line Loss

D) Provide Check List of Members that have been sent the letter of

Noncompliance of their Cistern and Water Distribution and indicate if they have complied.—Rose & Kurt—PENDING

E) Add Second Well

1) Land—Discuss sites

a) DeCastro

2) Revisit Improvement 1, Alternative 2-Purchase Existing Well (Sudbury Subdivision)

F) Pump House Drain/Scupper and Pump House Red Strobe Light -Contact

Tom for Estimate - Jeff

G) Outstanding Payments Not Received—Rose & Kurt

1) Monthly Water Usage Bills

2) Annual/Monthly Fees

3) Late Fee Charges

4) Other Monies Owed-1 poly tank 8000 gallon – sold \$6,500.00

H) Monthly statements to haulers and livestock tank water users in 2023 - Kurt

VII) New Business

A) Application for Membership and other Documents-Update Names and Numbers

1) Fire Haul Easement / Wipf Trust

B) Standard Operating Procedure - Display SOP in pump house

1)SOP first call-Tom Gagliano's phone number and company name posted.

a) Meeting with Tom Gagliano and board members at the pump house--Jeff

C) By Law change for monthly meeting continuation or follow up meeting to be

Set up / date and time.

1)Follow up meeting on Wednesday at 6:00 PM the next week-Contact attorney-Ken

D) Expenditures—Long Term Planning

1) Leak Repairs

a) On Going Projects and Costs

2) Equipment Repairs

a) On Going Projects and Costs

3) New 2nd Well (Improvement 1 Alternative 1-Aproval of state funding- PENDING

4) Backup Generator-Diesel - Aproval of state funding - PENDING

5) Water Main Improvement- Aproval of state funding - PENDING

6) SCADA System – Aproval of state funding – PENDING

7) Water Main Improvement – Aproval of state funding - PENDING

8) System for adding chemicals—Kurt will discuss with SD Rural Water-PENDING

E) Expenditures—Short Term Planing

1) Resale of 1-Poly Temporary Storage Tanks w/Shut Off Valves and
Manifold (90%-75% of Costs)—Kurt,Jeff & Ken

a) Return 5 Elbows – Contact Nevin at Warne Chemical - Jeff

VIII) Approve Invoices for Payment

IX) Reminder for Revisits

A) Larsons Extending Water Main In One or Two Weeks

1) Shut off main line valves for Larson Project

X) Adjournment