

Pine Grove Community Water Association

Monthly Meeting Agenda

For March 2024

I) Call Meeting to Order

II) Introduce Guests:

III) Items From the Floor to be Added to the Agenda –

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Budget 2023 and Long Term Budget

1) Bookkeeping and Banking

B) Outstanding Payments

1) Monthly Water Usage Bills

2) Annual/Monthly Fees

3) Late Fee Charges

4) Other Money Owed

VI) Old Business

A) Membership Emergency Contact Plan—Updated—ON GOING

1) Website Alerts

a) Inform members what the red and white lights are for at the pump house

b) Haulers to be informed about the red and white lights at next billing

c) Upload by-laws and resolutions to the website

2) Email

3) Text Message

4) Telephone

5) Direct Contact

B) Provide List of Membership Easements—Gerry—ON GOING

1) Signed – 19 additional members easements are being recorded

2) Pending Signature

3) Requires Revisions- Larson mainline extension easements

C) Update on Water Main Break/Repair Locations

1) The Wipf and Wordeman water line repair by On Site

D) Add Second Well

1) Land—DeCastro

2) Sudbury Well Update

a) Alert tag has been placed on the fire hydrant prohibiting firetruck pumping

b) 36" manhole lockable cover is being made by Dons Pump Service

c) Lot cleanup and drainage grading – Gerry

d) Purchase land adjacent to the well lot that Levinsky owns

e) Estimates for connecting Sudbury well to PGCWA line – north Clydesdale Rd

f) SD DANR response for including the Sudbury well on the PGCWA permit

E) Discuss Theoretical Line Loss

VII) New Business

A) Application for Membership and other Documents

1) Reminder- the March monthly meeting will be on Monday March 11th at 7pm

2) Members Lead Survey – compliance

3) Annual Meeting Agenda- Kurt will do the water quality report and update on the lead survey requirements. Include short term and long term planning on the annual meeting agenda. Memberships are not-refundable to be added to the by-laws by a vote at the Annual Meeting.

4) Emory connected to PGCWA mainline-review meter pit and line tapping charges

B) Expenditures—Long Term Planning

1) Leak Repairs

a) On going projects and costs

2) Equipment Repairs

a) On going projects and costs

3) Through 7) Items as listed in the Feasibility Study

8) System for adding chemicals—Kurt will discuss with SD Rural Water-PENDING

C) Expenditures—Short Term Planning

1) Pump House

a) Re-plumb piping

2) Sudbury Well – water meter, security fencing, vault floor drain, electric cover lock

VIII) Approve Invoices for Payment

IX) Reminder for Revisits

X) Adjournment