

Pine Grove Community Water Association

Monthly Meeting Agenda

For May 2024

I) Call Meeting to Order

II) Introduce Guests:

III) Items From the Floor to be Added to the Agenda –

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Budget 2024 and Long Term Budget

1) Bookkeeping and Banking

2) Approve Invoices for Payment

B) Outstanding Payments

1) Monthly Water Usage Bills

2) Annual/Monthly Fees

3) Late Fee Charges

4) Other Money Owed

VI) Old Business

A) Membership Emergency Contact Plan—Updated—ON GOING

1) Website Alerts

a) Upload by-laws and resolutions to the website

2) Email

3) Text Message

4) Telephone

5) Direct Contact

B) Provide List of Membership Easements—Gerry—ON GOING

1) Signed – 108 Recorded, 185 Members, 141 Member Users

2) Pending Signature – Sudbury member easements were mailed to them

3) Requires Revisions- Larson mainline extension easements - Done

C) Update on Water Main Break/Repair Locations

1) Wipf and Wordeman water line repair by On Site- June

D) Add Second Well

1) Land – Levinsky - Sudbury

1) Sudbury Well Update

a) 36" manhole lockable cover is being made by Dons Pump Service

b) Lot cleanup and drainage grading – Gerry

c) Purchase land adjacent to the well lot that Levinsky owns

d) Sudbury well connection progress report

E) Discuss Theoretical Line Loss

VII) New Business

A) Application for Membership and other Documents

1) Members Lead Survey

2) Fill vacated officer position for secretary

B) Expenditures—Long Term Planning

1) Leak Repairs

a) On going projects and costs

2) Equipment Repairs

a) On going projects and costs

3) Through 7) Items as listed in the Feasibility Study

8) System for adding chemicals—Kurt will discuss with SD Rural Water-PENDING

C) Expenditures—Short Term Planning

1) Pump House

a) Re-plumb piping – suggested to upgrade to 4" diameter pipe

2) Sudbury Well – water meter, security fencing, vault floor drain, electric cover lock

VIII) Reminder for Revisits

IX) Adjournment