

PINE GROVE COMMUNITY WATER ASSOCIATION, INC.

WATER USER AGREEMENT – MEMBERSHIP TRANSFER APPLICATION

Revised: March 2026 Effective for All New Membership Transfers

This Water User Agreement (“Agreement”) establishes the terms, conditions, responsibilities, and obligations governing the provision of residential water service by the Pine Grove Community Water Association, Inc. (“PGCWA” or “the Association”) to the Member identified in the Membership Transfer Application.

This Agreement is incorporated into the PGCWA Bylaws and the Requirements for Residential Water Services (“RRWS”) as if fully set forth therein.

1. Purpose and Applicability

This Agreement applies to:

- All new Membership Transfers
- All residential water service connections
- All use of PGCWA-owned infrastructure
- All Member responsibilities related to service lines, cisterns, and water usage

All Members must comply with this Agreement, the RRWS, the Bylaws, and all rules and regulations adopted by the Board.

2. Membership Transfer Requirements

To complete a Membership Transfer:

- A **\$200 Transfer Fee** must be submitted with the application.
- The Member must provide accurate property information and contact details.
- The Member must comply with all cistern inspection requirements (Section 8).
- Transfer approval is subject to Board review and confirmation.

The monthly water charge begins **on the date of property closing**.

3. Water Service and System Access

Subject to system capacity and the Bylaws, PGCWA shall furnish water for residential use at the Member’s property.

The Member grants PGCWA a **perpetual utility easement** for:

- Installation, operation, inspection, repair, maintenance, replacement, and removal of PGCWA-owned equipment
- Ingress and egress across the property as needed
- Access to the meter pit and any PGCWA-owned components
- Crossing private land if necessary
- This easement runs with the land and binds all heirs, successors, and assigns.

4. Ownership and Responsibility

4.1 PGCWA Ownership

PGCWA owns, operates, maintains, and replaces:

- The tap
- The saddle and corporation stop
- The curb stop and curb box
- The meter pit (to the outlet), meter, and radio transmitter

PGCWA retains exclusive control of the above equipment.

4.2 Member Ownership

The Member owns and is responsible for:

- From the property line to the cistern and residence.
- All valves, fittings, and equipment downstream of the meter pit outlet
- The cistern and all internal plumbing
- Maintaining, repairing, and correcting any leaks, failures, or non-compliant installations

Failure to correct defects after written notice allows PGCWA to shut off service until resolved.

5. Water Use Restrictions

- All water delivered to the residence must be metered.
- No bypassing of the cistern is permitted.
- Yard hydrants or other connections **upstream** of the cistern are prohibited.
- One membership = one meter pit = one cistern = one single-family residence.

Penalties

- **Minimum \$300 penalty** for supplying water to another household or structure.
- **Minimum \$300 penalty** for filling a non-member's system.

Additional households require their own membership, meter pit, and cistern.

6. Rates, Billing, and Non-Payment

The Member agrees to pay all water charges as determined by PGCWA.

- Monthly invoices are due by the **25th of each month**.
- Late payments incur a \$20.00 monthly late fee.
- Failure to pay in full allows PGCWA to shut off service.
- A **\$100 shutoff/avoidance fee** applies when an employee is dispatched for shutoff.
- Membership termination for non-payment requires **30 days written notice** and an opportunity to cure.

7. Water Allocation and System Authority

PGCWA retains full authority to:

- Determine connection locations
- Allocate water during shortages
- Prorate water among Members when necessary
- Establish watering schedules
- Enforce all Bylaws, RRWS, and rules
- Amend rules and regulations as needed for system integrity

Unauthorized extensions or supplying water to others may result in immediate shutoff.

8. Cistern Requirements and Inspection

All residential properties must have a **minimum 1,000-gallon cistern**.

Cisterns must:

- Maintain a static water level
- Receive water only through PGCWA system pressure
- Not be bypassed
- Be connected to a Member-provided pressure system downstream

Inspection Requirement

- **PGCWA Inspection:** \$150 fee, includes inspection and written report prior to sale of home (Provided by PGCWA)

Inspection and documentation must be completed before transfer approval.

Failure to comply may result in termination of water service.

9. Additional Requirements

PGCWA may impose additional requirements on a case-by-case basis to ensure:

- System integrity
- Safety
- Engineering compliance
- Protection of PGCWA-owned assets

10. Binding Effect

This Agreement is binding upon the Member and the Member's heirs, successors, and assigns. Time is of the essence.

11. Member Acknowledgment and Signature

I/We, the undersigned, hereby apply for a **Membership Transfer** to the **Pine Grove Community Water Assn. (PGCWA)** I/We acknowledge that I/We have received and will abide by the WATER USER AGREEMENT – MEMBERSHIP TRANSFER APPLICATION, the By-Laws of PGCWA, and follow any rules and regulations set forth and approved by the Board of Directors. PGCWA By-laws, Rules, and Regulations may change from time to time as circumstances dictate.

Name of Individual(s)

Mailing Address

Physical Address of Property

Legal Description of Property

City, State, Zip

Phone #'s

Mobile #

Email Address

Applicant's Signature

Date

Applicant's Signature

Date

Approved

Denied

Amount Paid: _____

PGCWA President

Date

(Seal)