

Pine Grove Community Water Association

Monthly Meeting Agenda

For November 2025

I) Call Meeting to Order

II) Introduce Guests:

III) Items From the Floor to be Added to the Agenda – Recommended changes to the Water User Agreement by Kurt and Jeff. 2026 ATC Conference registration?

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Budget 2025 and Long Term Budget

- 1) Bookkeeping and Banking
- 2) Approve Invoices for Payment -

B) Outstanding Payments

- 1) Monthly Water Usage Bills –
- 2) Annual/Monthly Fees –
- 3) Late Fee Charges –
- 4) Other Money Owed –

VI) Old Business

A) Membership Emergency Contact Plan—Updated—ON GOING

- 1) Website
- 2) Email
- 3) Text Message
- 4) Telephone
- 5) Direct Contact

B) Provide List of Membership Easements—Gerry—ON GOING

- 1) Signed – 108 Recorded, 186 Members, 141 Member Users
- 2) Pending Signature –

3) Larson mainline extension easements -

C) Update on Water Main Break/Repair Location – Check monthly maintenance report

D) Sudbury Well

1) Land – Levinsky – Sudbury

2) Sudbury Well Update

a) 36" Diameter steel cover – insulation and locking

b) Lot cleanup and drainage grading – Gerry

c) Set up Sudbury well exercise plan – Contact Tom Gagliano

E) Discuss Theoretical Line Loss

VII) New Business

A) Application for Membership and other Documents

B) Expenditures—Long Term Planning

1) Leak Repairs

a) On going projects and costs

2) Equipment Repairs

a) On going projects and costs

3) Through 7) Items as listed in the Feasibility Study

C) Expenditures—Short Term Planning

1) Pump House

a) Re-plumb piping – On Site Excavation will submit an estimate

2) Sudbury Well –, security fencing, vault floor drain

3) Find contractor for moving 3 valves out of the Hart Ranch Road entry by the PGCWA pumphouse

VIII) Reminder for Revisits

IX) Adjournment