

Pine Grove Community Water Association

Monthly Meeting Agenda

For September 2024

I) Call Meeting to Order

II) Introduce Guests:

III) Items From the Floor to be Added to the Agenda

IV) Minutes of the Last Meeting

V) Discuss Financial Report

A) Budget 2024 and Long Term Budget

1) Bookkeeping and Banking

2) Approve Invoices for Payment

B) Outstanding Payments

1) Monthly Water Usage Bills

2) Annual/Monthly Fees

3) Late Fee Charges

4) Other Money Owed

VI) Old Business

A) Membership Emergency Contact Plan—Updated—ON GOING

1) Website Alerts

2) Email

3) Text Message

4) Telephone

5) Direct Contact

B) Provide List of Membership Easements—Gerry—ON GOING

1) Signed – 108 Recorded, 186 Members, 141 Member Users

2) Pending Signature –

3) Larson mainline extension easements -

C) Update on Water Main Break/Repair Locations

- 1) Wipf and Wordeman water line repair by On Site Excavation-8/19/2024

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D) Sudbury Well

- 1) Land – Levinsky - Sudbury

- 1) Sudbury Well Update

- a) 36" manhole lockable cover is being made by Dons Pump Service
- b) Lot cleanup and drainage grading – Gerry
- c) Set up Sudbury well exercise plan

E) Discuss Theoretical Line Loss

VII) New Business

A) Application for Membership and other Documents

- 1) Members Lead Survey
- 2) Make amendment to Water User Agreement – compliance, penalty and inspection fee

B) Expenditures—Long Term Planning

- 1) Leak Repairs
 - a) On going projects and costs
- 2) Equipment Repairs
 - a) On going projects and costs
- 3) Through 7) Items as listed in the Feasibility Study

C) Expenditures—Short Term Planning

- 1) Pump House
 - a) Re-plumb piping – suggested to upgrade to 4" diameter pipe
- 2) Sudbury Well – water meter, security fencing, vault floor drain, electric cover lock

VIII) Reminder for Revisits

IX) Adjournment